



East African Business Council

REGIONAL APEX BODY OF BUSINESS ASSOCIATIONS AND CORPORATES
IN BURUNDI, KENYA, RWANDA, TANZANIA AND UGANDA

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Our Ref: EABC/ED/VOL4/2018/665
7TH JUNE, 2018

Dear EABC Member,

RE: INVITATION TO THE 19TH EABC AGM ON 29TH JUNE 2018, 7.00am NAIROBI, KENYA

On behalf of the Chairman and Board of Directors of the East African Business Council, I take this opportunity to appreciate you for your tremendous support to the EAC Regional Integration Agenda and your active participation in the EAC Integration Process.

Kindly note that the **19th EABC Annual General Meeting** will be held at **07.00hrs-10.00hrs on Friday, 29TH June, 2018, in Nairobi, Kenya.**

We have requested EABC National Focal Points to **schedule and hold the National Chapter Meetings** where EABC members will participate in the **nomination of their representatives** to the EABC Executive Committee. We will be sharing with them the list of EABC members in each country showing their subscription status and we encourage those who have not paid the subscription fees for 2017 and 2018 to pay the fees before the AGM.

GENERAL GUIDELINES FOR THE 18TH EABC AGM

- 1. Eligible Delegates:** Only paid up EABC Members for the year ending 31 December 2017 and new paid-up Members joining in 2018 are eligible to participate in the 19th EABC AGM.
- 2. Any other Business (AoBs) during the AGM:** Any member who wishes to bring up for discussion any matter during the AGM is required to give **a written notice**, sent to the Secretary to the Board, at least 7 days before the day of the AGM. Therefore all such matters **must reach the Secretariat by Thursday 21st June 2018.**
- 3. Executive Committee:** Each country is required to nominate 4 (four) Members to the Executive Committee. **2 of these Members must be drawn from Ordinary Members (associations and associates) and 2 from Corporate Members.** Except for the country nominating the Chairman (in this case Kenya); all the other countries should nominate, from the 2 ordinary Members, a Vice Chairperson. All National Chapters, through the National Focal Points, are encouraged to meet and

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decide before the AGM date their preferred representatives to the Executive Committee who will then be officially elected at the AGM.

Kindly send your confirmation to director@eabc-online.com; and copy to membership@eabc-online.com

Please receive the assurance of our highest consideration.

With Best Regards

A handwritten signature in blue ink, appearing to be 'Lilian Awinja', with a long horizontal line extending to the right.

Lilian Awinja
Executive Director