



ADVERT: REQUEST FOR PROPOSAL AND QUOTATION

Provision of Tablets and Mobile Phones for Trade Information Booths

Date: 28/04/2025

Reference: EABC/TCCIA/AGRA/PROC/2025/01

1. Background

The **East African Business Council (EABC)**, in partnership with the **Tanzania Chamber of Commerce, Industry and Agriculture (TCCIA)** and **AGRA**, is implementing the project titled: **“Promoting Intra-EAC Agri-Food Cross-Border Trade by Addressing Non-Tariff Barriers (NTBs) to Trade.”**

The project aims to enhance the participation of **women and youth-led agri-food traders** and improve **cross-border trade in key commodities**, Cereals such as maize, maize flour, rice, beans, soybeans, and Horticultural products. Targeted border corridors include:

- Taveta/Holili
- Busia
- Nimule/Elegu
- Serari
- Kibirizi/Kigoma
- Mutukula/Kagera
- Namanga
- Tunduma/Mbeya

To support traders with access to timely and accurate trade-related information, **Trade Information Booths** will be established at selected border points. These booths will be equipped with digital tools including **tablets and mobile phones** to facilitate access to trade facilitation tools (e.g., the EAC Simplified Trade Regime – STR), tariff databases, and NTB reporting systems.

2. Objective of the Assignment

EABC invites reputable and qualified suppliers to submit **proposals for the supply and delivery of tablets and mobile phones** for use at Trade Information Booths located across the project's target corridors.

3. Scope of Work

The successful supplier will be expected to:

- Supply and deliver **8 tablets** and **8 smartphones** (one set per trade booth);
- Provide devices with:
 - Minimum of **64GB internal storage, 4GB RAM, and 4G LTE connectivity**;
 - Pre-installed **Android OS (latest version)** or equivalent;
 - Durable casing and screen protectors;
 - Preloaded access to key project platforms or links (as directed by EABC);
- Provide **warranty (minimum 12 months)** and after-sales support.

4. Delivery Timeline and Locations

- Delivery is expected within **15 days** from the date of contract signing.
- Devices are to be delivered to EABC offices in **Arusha, Tanzania**.

5. Proposal Requirements

Interested suppliers must submit:

- Company profile with relevant experience in supplying ICT equipment;
- Detailed technical specifications and brand(s) of proposed devices;
- Financial proposal (price per unit and total cost, inclusive of taxes and delivery);
- Warranty and after-sales support terms;
- Proof of business registration and tax compliance;

6. Submission Details

All proposals and quotations must be submitted **via email** to: procurement@eabc-online.com **with a copy to** director@eabc-online.com with the subject line: **“Proposal – Supply of Tablets and Phones for Trade Information Booths”**

Deadline for submission: **8th May 2025**, no later than **5:00 PM EAT**.

Late or incomplete proposals will not be considered.

7. Evaluation Criteria

Proposals will be evaluated based on:

- Compliance with technical specifications;
- Price competitiveness and value for money;
- Warranty and after-sales support details;

8. Disclaimer

The **East African Business Council (EABC)** reserves the right to accept or reject any proposal, in whole or in part, without assigning any reason.

EABC is an **equal opportunity organization**. All procurement processes are conducted based on the principles of **merit, transparency, and fairness**, without discrimination on the basis of **age, gender, race, colour, disability, ethnicity, or creed**. **Canvassing or any attempt to unduly influence the procurement process will lead to automatic disqualification**.

Environmental considerations will form part of the evaluation criteria. Suppliers are strongly encouraged to adopt and demonstrate **sustainable and eco-friendly practices** in their proposals.